



# IMMIGRATION LAW<sup>PLLC</sup>

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## **HOW TO CONTACT, VISIT AND PROVIDE FOR YOUR DETAINED FRIEND/FAMILY MEMBER.**

### **St. Clair County Jail**

1. **Contacting the Detainee:** Facility Main Phone (810) 987-1700; Field Office Main Phone 313-568-6049

> For Information on Detainee: Call (313)568-6049. Make sure to have Detainee's full name, Aliases, Date of Birth and Country of Birth. This would be a good time to obtain their "**inmate ID number**" as it can prove useful in the future.

> For Urgent Messages to Relay to Detainee: (810) 987-1721. You can leave the message here, making sure to include their full name, Detainee's name, Alien Registration Number, and telephone number where you can be reached. The Detainee will receive your message.

> To Establish and Maintain Direct Contact: Access [www.videovisitanywhere.com](http://www.videovisitanywhere.com). (Downloading the "The Visitor" application is recommended) The Visitor will have to create an account. They will also be able to send messages through this Detainee.

### 2. **Visiting a Detainee**

In-Person Visitation : Hours are Sunday through Thursday from 1pm to 7pm (closed from 5pm to 6pm for dinner). Visits **MUST** be scheduled by calling (313)568-6049

Video Visitation: Visitor must register and open an account with [ww.videovisitanywhere.com](http://ww.videovisitanywhere.com), select VIDEO SERVICES to schedule a remote visit time slot. All visits will be monitored and recorded.

### 3. **Putting Money in a Detainee's Phone Account**

There are TWO ways to put money in a Detainee's Phone Account

Option 1: Going in Person and using the Depositing Machine in the Lobby of the Detention Center. Before doing so, it would be good to know what the detainee's Inmate ID Number is--See Step **1. Contacting the Detainee**. Make sure to take a valid, government-issued ID and a credit card in order to deposit money into the inmate's account. \*\*\* Please note: It is advised to call ahead as some times, these machines can go out of service. To check ahead of time, call (810) 987-1700

Option 2: Depositing funds through the phone. You can call 866-232-1899 and follow the prompts. The prompts allow for English or Spanish speaking users. Make sure you have the detention center number, as well as the Inmate's ID Number--See Step **1. Contacting the Detainee**. Also, make sure you have a credit card on hand to make the deposit.

### 4. **Putting Money in Detainee's Commissary Account**

Family Member/Visitor can deposit money for Detainee in the following ways:

- Using The Touch Kiosk in the Sheriff's Office main lobby. You will need Detainee's full name, Inmate ID Number, St. Clair Office Site ID: 248060.
- By telephone to (866)232-1899
- Online at [TouchPayDirect.com](http://TouchPayDirect.com)