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HOW TO CONTACT, VISIT AND PROVIDE FOR YOUR DETAINED FRIEND/FAMILY MEMBER.

Calhoun County Correctional Center

1. Contacting the Detainee

- Facility Main Phone: (269)969-6304 ; Field Office Main Phone: (313)568-6049

- Facility Address: 185 E. Michigan Street, Battle Creek, MI 49014

- Facility website: <https://www.ice.gov/detain/detention-facilities/calhoun-county-correctional-center>

> For Information on the Detainee Only: Call (313)568-6049 (open 8am to 4pm). Make sure you have the following information available at the time of the call: Detainee's full name, Alien Registration Number, other names used, date of birth and country of birth. When you call, ask for their "inmate ID number."

> For Urgent Messages Only: (1) call 269 969 6304 and leave a message, including the detainee's full name, Alien Registration Number, other names used, date of birth and country of birth.

> To Establish and Maintain Contact With Detained Person: Access www.icsolutions.com. The Family member will have to create an account. They will be checking for registration for video visitations at the time of the account creation. Upon registering for visitation, Family Member will be asked for the facility you wish to register with. Select Calhoun County Sheriffs Office - MI. You will then will have to enter the Detainee's name, (selecting from the facility registry). Once registration is complete, a visit can be scheduled.

2. Visiting a Detainee

Visitation Hours are Mondays through Fridays from 7am- 3pm . To Schedule a visit, call (269) 269-6313.

For Video Visitations: see "To Establish and Maintain Contact With Detained Person".

3. Putting Money in a Detainee's Phone Account

To put money in the detainee's phone account, family must first obtain the "inmate ID number" by calling (269)969-6304. The "inmate ID number" is NOT the Alien Registration Number. Before calling, family must be ready with Detainee's full name, aliases if any, Alien Registration Number, date of birth and country of origin.

With the "inmate ID number", call (888)506-8407 and follow instructions to put money into the inmate's account.

4. Putting Money in Detainee's Commissary Account

Inmates can receive \$ into their commissary account which can be used to purchase day to day items such as stamps for mail, barber services, and other items.

- Detainees can receive money for their commissary account via mail (however, it is advised that the money not be sent in cash).
- Machine in the facility Lobby (although it is currently broken right now). Family member will need name and full date of birth or the "inmate ID number" (see contacting the detainee)
- Calling Access Corrections at: 866-345-1884. (English/Spanish) A live operator will answer and create an account for the depositor. You will be able to deposit funds in detainee's account. They will look up the detainee by name and facility location.
- (888)506-8407 (IC Solutions) which has both English and Spanish instructions. You will first need to make an account on their website. Make sure you migrate your telephone number into your account. They will need the "inmate I.D. number to do this, so they will first have to call (269)969-6304 to get the inmate ID number.
- Using the sources on Inmatedeposits.com