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## How to contact and visit a family member detained in North Lake Processing Center (Baldwin, MI)?

Address: 1805 W 32nd Street, Baldwin, MI 49304.

Main Phone: (231) 876-4900

### In-Person Visits

**You must call (231) 876-4900 in advance to find out your family member's visiting hours.**

1. You must provide the A-number to know when you can visit. Visiting hours vary depending on the detainee's classification and week.
2. **Visits are on a first-come, first-served basis and you will need to be registered on a list upon arrival at the centre.**
3. You can only have one visit per day, but multiple people can visit at a time.
4. Visitors must be 18 years or older to come alone. A parent or guardian must accompany anyone under the age of 18.
5. Bring a photo ID (such as a driver's license or passport).

### For calls to detainees

6. For general information about detainees: call (231) 876-4900 available from 8 a.m. to 5 p.m., when you call, have detainee information, including:
  - Name and surname
  - Date of birth
  - Country of birth
  - Alien Number / File Number
7. **You can create an account with the Globaltel <https://globaltel.com/> service**
  1. **You will need a credit card.**

### **Sending money to a detainee**

1. The money should not be given directly to the detainee. The money can be deposited into the detainee's account by calling 1-866-345-1884 or through the AccessCorrections website (<http://www.accesscorrections.com>)
2. **You will need to create an account.**
3. To create the account, you will need the following information:
  - State
  - North Lake Detention Center
  - Name of the detainee

### **Sending letters to detainees**

1. Include the last four digits of the detainee's A-number (docket number), plus the name and address of the sender.
2. Important:
  - Do not send cash, checks, or personal items through the mail.
  - Avoid adhesives, staples, or clips.
  - All mail is subject to inspection and may be delayed.